

EHR BEST PRACTICES

Accurately Eprescribing in Centricity

If you have chosen to prescribe a new product and it is not available in your Centricity EHR, consider consulting your practice EHR IT support team to manually add it to the product list. Manually adding a new product will enable documentation of a sample or prescription in the EHR for future reference.

IMPORTANT TO NOTE:

- Manually added medications may not be checked for drug interactions or adverse reactions
- Manually added medications cannot be transmitted electronically to a pharmacy (ie, eprescribed). These prescriptions must be printed in the office and given to the patient to take to the pharmacy, or phoned into the pharmacy

Please use the following general instructions, as a reference, to manually add a product into your Centricity EHR with your practice EHR IT support team:

Adding User-Defined Medications to Centricity

- Using a test patient, access **New Medication**
- If the desired drug is not in the database, type the following information in the **Define Medication** box:
 - **Medication (all available strengths will need to be added as a separate entry)**
 - **Instructions**
 - **Duration**
 - **Quantity**
- Check all **Add to custom list** options: **Drug, Instructions/Duration, Qty/Refills**
- Select **Save & Continue**
- A warning message displays: *OK to save uncoded medication*. Select **Yes**

After a drug is manually added to the database, it is available for selection in the product search. When selected, the status of Manually Entered will display in blue text in the Details section.

Illustrative image of Centricity New Medication screen. Actual screen image may differ.

Illustrative image of Centricity OK to save screen. Actual screen image may differ.

Always refer or discuss any EHR questions with your practice EHR IT support team