

# EHR BEST PRACTICES

## Accurately Eprescribing in Greenway Intergy

If you have chosen to prescribe a new product and it is not available in your Greenway Intergy EHR, consider consulting your practice EHR IT support team to manually add it to the product list. Manually adding a new product will enable documentation of a sample or prescription in the EHR for future reference.

### IMPORTANT TO NOTE:

- Manually added medications may not be checked for drug interactions or adverse reactions
- Manually added medications cannot be transmitted electronically to a pharmacy (ie, eprescribed). These prescriptions must be printed in the office and given to the patient to take to the pharmacy, or phoned into the pharmacy

Please use the following general instructions, as a reference, to manually add a product into your Greenway Intergy EHR with your practice EHR IT support team:

- From the Intergy Desktop menu bar, select the **Set-up** menu and then select **Drugs**. From Rx Utilities, select **New**
- In the New Drug dialog box, fill in the **product** information:
  - **Name**
  - **Strength (all available strengths will need to be added as a separate entry)**
  - **SUM**
  - **Form**
  - **Route**
- Select **Save** when complete

After a drug is manually added to the database, it is available for selection in the product search. When selected, the status of Manually Entered will display in blue text in the Details section.

*Illustrative image of Greenway Intergy Rx Utilities. Actual screen image may differ.*

*Illustrative image of Greenway Intergy New Drug screen. Actual screen image may differ.*

Always refer or discuss any EHR questions with your practice EHR IT support team